



**San Carlos City Council/Successor Agency to the
Redevelopment Agency/Housing Authority Regular Meeting
Council Chambers, City Hall
600 Elm Street, San Carlos, CA 94070
January 09, 2023 7:00 PM**

MINUTES

ROLL CALL

City Council Present: Adam Rak, Mayor
Ronald Collins, Vice Mayor
John Dugan, Councilmember
Sara McDowell, Councilmember
Pranita Venkatesh, Councilmember

Staff Present: Adam Aronson, Economic Development and Housing Manager
Kristina Bell, Police Chief
Nil Blackburn, Assistant City Manager
Lisa Costa Sanders, Principal Planner Consultant
Rucha Dande, Associate Planner
Louis Duran, Public Works Superintendent
Jenny Liu, Senior Management Analyst
Steven Machida, Public Works Director
Jeff Maltbie, City Manager
Andrea Mardesich, Assistant Community Development Director
Rebecca Mendenhall, Administrative Services Director
Crystal Mui, City Clerk
Amy Newby, Parks and Recreation Director
Cristian Padilla, Economic Development Coordinator
Lisa Porras, Planning Manager
Dave Pucci, Deputy Fire Chief
Gregory Rubens, City Attorney
Al Savay, Community Development Director
Chris Valley, Building Official

1. CALL TO ORDER

Mayor Rak called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Rak.

3. CHANGES TO THE ORDER OF THE AGENDA

None.

4. COUNCIL COMMUNICATIONS AND ANNOUNCEMENTS

Vice Mayor Collins provided a report from the Silicon Valley Clean Water Board as it relates to the recent storms.

Mayor Rak thanked staff for their work during the recent storms and noted that he will be recognizing a community volunteer at the second Council meeting of each month and welcomes nominations from his colleagues and the community.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MOTION:	Adopt City Council Consent Calendar Items 'a' – 'h'.
MOVER:	Sara McDowell
SECONDER:	John Dugan
AYES:	Dugan, McDowell, Venkatesh, Collins, Rak
RESULT:	Motion Passed 5 – 0

- a. Motion to Waive Reading of All Ordinances.
- b. Approve the November 28, 2022 City Council Regular Meeting Minutes.
- c. Appoint Economic Development Advisory Commission (EDAC) Alternate Member Heather Liu as an EDAC Voting Member to Fill a Term Ending June 30, 2024.
- d. Adopt a Resolution Authorizing the City Manager to Execute a Three Year Agreement with eSentire, Inc., in the Amount of \$205,065.27, for Managed Security Services with the Option to Modify Services Based on Users and/or Usage, and with the Option to Renew for Two Additional Years. **Resolution 2023-002**
- e. Accept the Quarterly Reports from City Commissions and Boards.
- f. Adopt a Resolution Approving the Plans and Specifications and Authorizing Advertisement and a Call for Bids for the Wheeler Plaza Garage Signage Project (C2003). **Resolution 2023-003**
- g. Adopt a Resolution Appropriating \$50,000 from the Fiscal Year 2022-23 General Fund Unassigned Fund Balance to the Community Events Operating Budget for a Volunteer Recognition Reception. **Resolution 2023-004**
- h. Adopt a Resolution Making Findings and Authorizing Remote Teleconference Meetings of the City Council and Commissions Pursuant to Assembly Bill 361. **Resolution 2023-005**

7. REPORTS TO COUNCIL

a. Receive an Update on Recent Storms. (Verbal Only)

City Manager Jeff Maltbie commenced the item and turned the presentation over to:

- Deputy Fire Chief Dave Pucci to provide an overview of how the City coordinated and responded to the storms;
- Public Works Director Steven Machida to provide information on the City's Storm Maintenance Program and on the Public Works Departments' response to the storms;
- Police Chief Kristina Bell to speak on the Sheriff's Office's response in to the storms;
- Parks and Recreation Director Amy Newby to provide an update on the closures of City's parks and facilities and the temporary evacuation site;
- Administrative Services Director Rebecca Mendenhall spoke on the financial recovery of the damages and handling of the storms; and
- Assistant City Manager Nil Blackburn spoke on the City's communication goals and efforts during the storms.

Council commended staff on their response and communication efforts.

Mr. Machida, Ms. Mendenhall, Ms. Newby, and Building Official Chris Valley responded to Council questions.

Council suggested staff encourage building owners to remediate flooding and address potential mold and consider implementing an adopt a drain program.

Public Comment

Debbie Baldocchi, resident, thanked staff for their proactive work on Carmelita last year, suggested the City request the County for help with creek restoration and cautioned about a potential increased flood risk with the underground tunnel plans at Black Mountain.

Receive an Update on Citywide Development Project Work Plans.

b.

Community Development Director Al Savay commenced the item and turned the presentation over to:

- Principal Planner Lisa Costa Sanders to provide an overview on the Current Planning Division's key development projects;
- Senior Planner Rucha Dande to present on the Objective Design Standards Project;
- Economic Development & Housing Manager Adam Aronson to present on the 1232 Cherry Street Housing Project and the Notice of Funding Availability; and
- Planning Manager Lisa Porras to provide updates on the Focused General Plan, Downtown Specific Plan, Northeast Area Specific Plan, General Plan 2030, and East Side Innovation District Plan.

Mr. Savay, Ms. Costa Sanders, Mr. Aronson, City Attorney Greg Rubens and City Manager Jeff Maltbie responded to Council questions.

Mayor Rak directed staff to remove graffiti from the 1232 Cherry Street building.

Public Comment

Debbie Baldocchi, resident, requested the City only allow BioSafety Levels 1 and 2 in the city, require above grade parking, and provide opportunities for public comments through the Draft Environmental Impact Report process.

Elizabeth Rossi, resident, posed a number of questions regarding affordable housing.

Mayor Rak directed staff to follow-up with Ms. Rossi on her comments.

The City Council recessed at 8:50 PM and reconvened at 8:56 PM.

8. NEW BUSINESS

- a. Consideration of Making Appointments to the City Council Subcommittees and Ad Hoc Committees for 2023 and, if Needed, Establishing and Appointing Representatives to New Subcommittees.

City Manager Jeff Maltbie commenced the item and provided background on how the proposed list was compiled.

Mayor Rak proposed establishing a new Legislative Subcommittee and a Trails and Open Space Subcommittee. Council voiced support of the two new subcommittees.

Councilmember Dugan proposed a subcommittee to review and prioritize major Public Works infrastructure projects. Staff will consider the need for such a subcommittee and will notify Council if recommended.

MOTION:	Approve the Updates to the City Council Subcommittees and Ad Hoc Committees for 2023; Establish a Legislative Subcommittee and Appoint Councilmember McDowell and Mayor Rak; and Establish a Trails and Open Space Subcommittee and Appoint Councilmember Dugan and Mayor Rak.
MOVER:	John Dugan
SECONDER:	Ronald Collins
AYES:	Collins, Dugan, McDowell, Venkatesh, Rak
RESULT:	Motion Passed 5 – 0

9. AGENDA SETTING

None.

10. ADJOURNMENT

The meeting adjourned at 9:08 PM.

Crystal Mui,
City Clerk